

5 June 2001

Dear Councillor

COMMUNITY SERVICES COMMITTEE

A meeting of the Community Services Committee will be held at the Council Offices, London Road, Saffron Walden on Tuesday 12 June 2001 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Members are requested to bring with them the Housing report on stock options circulated with the agenda for the Housing Services Sub-Committee on 5 June 2001.

Yours faithfully

ELIZABETH FORBES

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 3 April 2001 (previously circulated).
- 3 Business arising.

Items for decision

- 4 Hospital Community Transport in Uttlesford.
- 5 Minutes of the meeting of the Amenities Sub-Committee held on 24 May 2001 (attached) (recommendations in Minutes AM52, 53 and 54).
- 6 Business arising.

- 7 Minutes of the meeting of the Parking Strategy Working Party held on 31 May 2001 (to follow) (recommendations in Minutes PS5 and 6).
- 8 Business arising.
- 9 Minutes of the meeting of the Housing Services Sub-Committee held on 5 June 2001 (to follow).
- 10 Business arising

Items for Information

- 11 Reports of representatives on outside bodies, if any.
- 12 Minutes of the meeting of the Licensing Sub-Committee held on 23 March 2001 (attached).
- 13 Business arising.
- 14 Budget Monitoring – Environmental Services.
- 15 Any other items which the Chairman considers to be urgent.

To:- Councillors E C Abrahams, Mrs C A Bayley, Mrs D Cornell, Mrs C M Dean, R C Dean, Mrs S Flack, D W Gregory, M A Hibbs, A J Ketteridge, Mrs J I Loughlin, Mrs J E Menell, D J Morson, **A R Row** and A C Streeter

Encs: Minutes of the Amenities and Licensing Sub-Committees Reports as listed on agenda

Lead Officers: Mrs S McLagan (Community and Leisure)
B D Perkins (Environmental Services and Housing and Property Services)

Committee Officer: Cathy Roberts

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee and Sub-Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Policy and Resources, Planning and Development and Community Services Committees. This 'question time' takes place at 7.30 pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they

might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report. If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Laurel Crowe on 01799 510433 or Maggie Cox on 01799 510434 or by fax on 01799 510550.